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| **University** | **TECHNICAL UNIVERSITY OF CLUJ-NAPOCA** |
| **Faculty** | **Faculty of ………………………De completat** |
| **Department** | **De completat** |
| **Position number in the in the department chart** | **De completat** |
| **Position** | **Professor / Assoc.prof. / Lecturer / Assistant De completat** |
| **Subjects in the curriculum** | **De completat** |
| **Scientific field** | **De completat** |
| **Job description** | **Faculty of…., Department of…, Professor / Assoc.prof. / Lecturer / Assistant position… De completat** |
| **Attributions / Job related activities** | 1. Teaching lectures /laboratories/seminars/projects, according to the curriculum and the subject syllabus.  2. Student tutoring.  3. Intermediate and final assessment of students.  4. Coordination of the practical activities of the students.  5. Supervising the students’ graduation diploma dissertations.  6. Participation in the research activity of the department  7. Writing and publication of science and research works (elaboration of treatises / monographs / specialized books);  8. Coordination of scientific student works.  9. Participation in the scientific research activity of the department and publication of scientific papers.  10. Direct participation in the activities of the Department, of the Faculty and of the University.  The total number of weekly conventional direct teaching hours is .... hours / week **De completat** |
| **Minimum salary** | Prof. 5950  Associate professor. 4826  Lecturer 4326  Assistant 4130 |
| **Application calendar** |  |
| **Date of publication in the Official Journal of Romania** | Official Journal of Romania No. 456 / 03 May 2019, part 3. |
| **Enrolment interval** | Starting date End date  03.05.2019 19.06.2019 |
| **Date of the lecture** | **De completat** |
| **Time of the lecture** | **De completat** |
| **Venue of the lecture** | **City…. Street …. No. …. Room ….De completat** |
| **Time period interval of the vacancy contest** | Starting date End date  04.07.2019 06.07.2019 |
| **Time period interval in which results are announced** | Starting date End date  06.07.2019 06.07.2019 |
| **Time period interval of exam appeals** | Starting date End date  08.07.2019 10.07.2019 |
| **Topics for examination** | **Topics: De completat**  **Selected bibliography: De completat** |
| **Procedure of examination** | **De completat Conf. Art 26 si Art. 27 (Art.35) din TUCN Contest Methodology.** |
| **List of application documents** | (1) For the registration in the vacancy contest for a teaching or research position, the candidate will submit a filecontaining at least the following documents:  a) an application form, signed by the candidate including an affidavit regarding the trustworthiness of the information in the file (**Annex 2);**  b) a proposal regarding the candidate’s academic development both as a teacher (in the case of teaching positions) and a researcher; the proposal shall be written by the candidate, shall contain maximum 10 pages and shall be used as one of main selection criteria in the selection procedure;  c) the candidate’s curriculum vitae in both printed and electronic form (PDF), (in English, as well, for the positions of Associate professor and Professor) (**Annex 3);**  d**)** list of papers written by the candidate in both printed and electronic format (PDF) (in English, as well, for the positions of Associate professor and Professor);  e) checklist for the fulfilling of the university standards regarding the registration in the vacancy contest, filled in and signed by the candidate. (**Annex 4**);  f) documents regarding holding a PhD degree; the certified copy of the doctor's degree and, in case the original Ph.D. diploma is not recognized in Romania, an equivalence or recognition certificate shall be attached ;  g) two summaries (one in Romanian and one in an international language) of the Ph.D. thesis, of maximum one page in both languages;  h) the candidate’s affidavit indicating the cases of incompatibility set forth by Law no. 1/2011, in which s/he might be or might not be in case s/he is the winning candidate, or the lack of such incompatibility cases (**Annex 5);**  j)copies of other diplomas which attest the studies of the candidate;  k) the copy of the candidate’s ID. In case the candidate does not hold one, the copy of the passport or other identification document issued for the same purpose as the ID card or passport;  l) in case the candidate changed his/her surname, copies of the documents which attest the name change – marriage certificate or the proof of the name change;  m) a selection made by the candidate himself/herself of maximum 10 publications, patents or other papers in electronic format, which are considered relevant for the candidate’s own professional achievements;  n) for the vacancy contest for the position of Professor, a document issued by the Research, Development and Innovation Management Department, certifying that the candidate has obtained at least 2.00 A points on the SIMAC platform, as an average score in the last three years. For candidates from outside the TUCN, a new temporary account shall be created in SIMAC, which will be valid during the application process time period.  o) for the vacancy contest for the position of Professor, the decision of the Senate regarding the candidate’s admission as PhD theses supervisor within the Technical University of Cluj-Napoca; in the situation of those fields of the National Council for the Certification of University Titles, Diplomas and Certificates (CNATDCU) for which there are no doctoral schools at the TUCN, the candidate shall submit the proof of affiliation to another doctoral school at another IOSUD, or other supporting documents regarding his/her previous experience as a thesis supervisor (theses completed).  p) for the position of assistant /lecturer - a language proficiency certificate proving his/her proficiency in an international language;  q) the proof of payment of the application fee (according to the Regulation on Fees of the TUCN);  r) for the vacancy contest regarding the position of Professor, the habilitation certificate shall also be attached to the file.  (2) If there are any works that are not available in electronic format or cannot be scanned ( theatrical or musical performances, paintings etc.), then video recordings or photos shall be attached to the file.  (3) The application file shall also include a CD/DVD or other electronic support which contains the entire scanned content of the file, in order to submit it to the contest committee. |
| **Address at which the application file shall be sent/submitted** | Cluj-Napoca, str.Memorandumului, nr. 28, Register Office/  Centrul Universitar Nord din Baia Mare, str. Dr.V. Babeș nr. 62A, Vice-rector’s Office |
| **Committee** | Contest committee  President:  Members:  Alternate members: |

\*In strict compliance with the provisions of Article 22 of the Contest methodology!

Dean, Head of Department,

**Surname and first name Surname and first name**